

Line of Credit Document Submission Process

To maintain protection and efficiency for all parties involved, Spartan will only accept data tapes, financials, diligence files, and legal documents through Yousendit.com. This process protects any non-public information from our customers. Submitted data tapes must include the following information to be considered for analysis. It is imperative that this information be pulled and labeled correctly from the dealers' servicing system.

Data Tape Requirements:

All of the following information is required prior to issuance of a preliminary term sheet

Customer Info	Loan Info	Vehicle	
First & Last Name	Account/Loan Number	Down Payments & Deferred	Vehicle Year
Social Security Number	Contract Date	Original Term	Vehicle Make
Bureau Scores (If Applicable)	Amount Financed	Payment Frequency	Vehicle Model
Street Address	Current Principal Balance	Payment Amount	Vehicle Mileage
City	APR	Original Gross Balance	VIN #
State	Interest Type	Current Gross Balance	
Zip Code	Finance Charge	Last Payment Date	
Date of Birth	Interest Collected	Next Contractual Due Date	
Contact Information	Interest Collected LTD	Months Remaining	
	Interest Remaining	Loan Type	

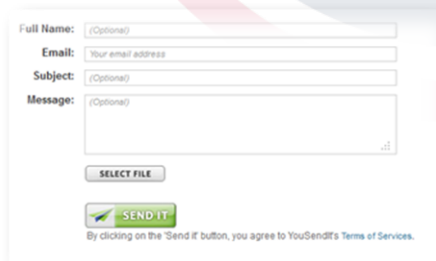
* In order to protect our customer's privacy, please do not send identifying customer information via e-mail.

Ineligible Data Tapes:

**Lease Here, Pay Here Portfolios (LHPH)
No Reconditioned or Salvaged Titles**

Sending Your Documents Through Hightail:

- Copy and Paste link into your search bar:
<https://www.hightail.com/u/Spartan-Financial-Partners>
- Fill in the fields below with the required information:



The screenshot shows a web form with the following fields: Full Name (Optional), Email (Your email address), Subject (Optional), and Message (Optional). Below the message field is a 'SELECT FILE' button and a green 'SEND IT' button. A small disclaimer at the bottom reads: 'By clicking on the "Send It" button, you agree to YouSendIt's Terms of Services.'

Subject Content: *Dealer Name, City & State*

Message Content: *Type of Interest (Simple or Pre-Computed) and Spartan Client Development Manager*

- Attach Data Tape as Excel file and Click "Send"

For Further Questions Please Contact Our Analyst Team: 855-233-3605